



**Duncanville City Council Meeting Agenda**  
City Council Briefing Room and City Council Chamber  
Duncanville City Hall  
203 E. Wheatland Road  
Duncanville, TX 75116  
(972) 780-5017

**Tuesday, February 6, 2024**

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

**or immediately following the 6:00 pm Work Session/Briefing**

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

**As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.**

***Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.***

**The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.**

**SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE**

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, February 6, 2024 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

**To view the live meeting or previous meetings click on the link below.**

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, February 6, 2024.
- Email [city.secretary@duncanvilletx.gov](mailto:city.secretary@duncanvilletx.gov)
- Email title: Public Comment – Tuesday, February 6, 2024
- First Name, Last Name, and Address

## **WORK SESSION / BRIEFING**

### **1. DISCUSS AGENDA ITEMS**

### **2. CITY COUNCIL CALENDAR**

### **3. BRIEFINGS / PRESENTATIONS**

- A. Council to receive a presentation from iChoosr regarding their Texas Solar Switch and Texas Power Switch programs.  
[Texas Solar and Power Switch](#)
- B. Council to discuss and deliberate proposed amendments to the Rules of Procedure.  
[Council's Rules of Procedure](#)
- C. Finance Department to provide Council with an update on the progress of completing the FY22 audit.  
[Update on the FY2022 Audit](#)

## **EXECUTIVE SESSION**

- 1. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter pursuant to Section 551.071 of the Texas Government Code; and, Financial and Security Audit pursuant to Section 551.076 of the Texas Government Code to seek legal advice from the City Attorney and Special Legal Counsel on the same topic.  
[Executive Session](#)

## **REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)**

CALL TO ORDER

INVOCATION - Pastor Wayne Putnam of Trinity Church of Nazarene

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

### **1. REPORTS**

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

### **2. PROCLAMATIONS AND PRESENTATIONS**

None

### 3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

### 4. CONSENT AGENDA

*The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.*

- A. Consider the Minutes for the January 9, 2024 City Council Regular Meeting.  
[City Council - 09 Jan 2024 - Minutes](#)
- B. Council to consider a resolution confirming the City Manager's appointment of Matthew Stogner as the Interim Police Chief.  
[Confirmation of Interim Police Chief Appointment](#)
- C. Consider a Resolution approving a five (5) year contract with Lexipol for annual policy management, daily training bulletins, accreditation workbench, and the online PoliceOne Academy training platform in an amount not to exceed \$124,960.21.  
[Lexipol](#)
- D. Consider a Resolution approving a five (5) year contract with Flock, Inc. for the maintenance and monitoring of automated license plate recognition (ALPR) cameras in an amount not to exceed \$75,000.00.  
[Flock](#)
- E. Consider a Resolution awarding a bid and authorizing a cooperative purchasing agreement with RDO Equipment Co. for the purchase of a John Deere backhoe through Sourcewell 011723-JDC in the expenditure amount of \$147,220.00.  
[John Deere Backhoe Purchase](#)

- F. Consider a Resolution authorizing a final contract renewal with Micro Systems via sole source procurement for the continuation of repairs and maintenance of the existing SCADA system for the water and wastewater system in an amount not to exceed \$30,000.00.  
[Micro Systems](#)
- G. Consider a Resolution authorizing an agreement with Macaulay Controls Company for preventative maintenance, calibrations, and as-needed repairs to the City's chemical injection equipment installed at city-owned water storage facilities via sole source procurement for a one-year term, with the option to renew up to four additional one-year terms for a total contract not to exceed five years, in an estimated annual amount of \$20,000.00 for fiscal years 24 through 28, for a total contract amount not to exceed \$100,000.00, subject to the exercise of a contract renewal and City Council appropriation.  
[Macaulay Controls Company Agreement](#)
- H. Consider a Resolution awarding a bid and authorizing a contract with Southwest International Trucks, Inc. for the purchase of fleet parts and the repair of International vehicles through BuyBoard Contract 723-23 for a one-year term, with the option to renew for up to four additional one-year terms, in an estimated total contract amount not to exceed \$120,000.00, subject to the exercise of a contract renewal and City Council appropriation.  
[Southwest International Trucks, Inc. Contract](#)
- I. Consider a Resolution awarding a bid and authorizing a contract with Mac Haik Ford for the purchase of fleet parts and Ford vehicle repair services through Sourcewell Contract 101520-FMC for a one-year term, with the option to renew up to four additional one-year terms, for a total contract not to exceed five years, in an estimated FY24 amount of \$66,000.00, an estimated FY25 amount of \$69,300.00, an estimated FY26 amount of \$72,600.00, an estimated FY27 amount of \$75,900.00, and an estimated FY28 amount of \$79,200.00, for a total contract amount not to exceed \$363,000.00, subject to the exercise of a renewal and Council appropriation.  
[Mac Haik Ford Contract](#)
- J. Consider a Resolution awarding a bid and authorizing a contract with Chuck Fairbanks Chevrolet for the purchase of fleet parts and the repair of Chevrolet vehicles through Sourcewell Contract 101520-GNL for a one-year term, with the option to renew for up to four additional one-year terms, for a total contract not to exceed five years, in an estimated total contract amount not to exceed \$330,000.00, subject to the exercise of a contract renewal and City Council appropriation.  
[Chuck Fairbanks Chevrolet Contract](#)
- K. Consider a Resolution awarding a bid and authorizing a contract with Associated Supply Co., Inc. for the purchase of equipment parts and the repair of Case equipment through BuyBoard Contract 685-22 for a one-year term, with the option to renew up to four additional one-year terms, in an estimated contract amount not to exceed \$275,000.00, subject to the exercise of a contract renewal and City Council appropriation.  
[Associated Supply Co., Inc. Contract](#)

- L. Consider a Resolution awarding RFB 23-0008 Softwood Drive Sanitary Sewer Aerial Crossing Repair construction project to Texas Standard Construction Ltd. through the City's competitive bid process, with a contract amount of \$1,339,121.10 and an additional appropriation of \$133,912.11 as a project contingency for a total amount not to exceed \$1,473,033.21.

[Softwood Drive Sanitary Sewer Aerial Crossing Repair](#)

- M. Consider a Resolution authorizing a Professional Services Agreement with Freese and Nichols for Stormwater Management Program consulting services for a one-year term in an amount not to exceed \$15,540.00.

[Freese and Nichols MS4 Stormwater Management Program Consulting Services](#)

- N. Consider a Resolution authorizing execution of Change Order No.1 in amount of \$5,962.00 for T.F. Harper Contract No. 3230099 for additional construction services to complete the improvements in the Armstrong Park project for a total contract amount of \$704,541.76.

[Armstrong Park Change Order for TF Harper](#)

- O. Consider a Resolution authorizing execution of Change Order No.1 in the amount of \$12,733.05 and Change Order No. 2 in the amount of \$19,747.75 for Kraftsman Contract No. 3230098 for additional construction services to complete the improvements in the Armstrong Park project for a total contract amount of \$2,144,613.80.

[Armstrong Park Change Orders for Kraftsman](#)

- P. Consider a resolution authorizing approval of incentive grants by the Duncanville Community & Economic Development Corporation (DCEDC) to 1703 Main Realty, LLC, in an amount not to exceed \$209,000.00 for a building located at 1703 S Main Street, Duncanville, Texas, 75137.

[DCEDC Design Incentive Grant-1703 Main Realty, LLC](#)

- Q. Consider a Resolution authorizing the approval of a professional services contract agreement with Placer.ai for the location tracking data analytics software via professional services procurement.

[Sole Source Memo-Placer.ai](#)

- R. Consider a Resolution authorizing the approval of a professional services contract agreement with Create Atelier for the architectural and interior design services via professional services procurement, contingent on the drafting of a contract; as to form by the City Attorney.

[Sole Source Memo-Create Atelier](#)

## **5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Take any necessary action as a result of the Executive Session.
- B. Consider a Resolution ordering the May 4, 2024, General and Special Election

[Ordering the May 4, 2024 General and Special Election](#)

- C. Consider an Ordinance of the City of Duncanville, Texas, adopting Chapter IV A Native Pollinator Garden.

[Native Pollinator Garden Ordinance](#)

## **6. STAFF AND BOARD REPORTS**

- A. Receive the Monthly Financial Report as of November 30, 2023.

[Receive the Monthly Financial Report as of November 30, 2023](#)

## **ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website [www.duncanvilletx.gov](http://www.duncanvilletx.gov) and said Notice was posted **by** the following date and time: **Thursday, February 1, 2024 , by 6:00 P.M.** and remained posted for at least two hours after said meeting was convened.

### **Chiquita Taylor, City Secretary**

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."