



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, December 19, 2023

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, December 19, 2023 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, December 19, 2023.
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – Tuesday, December 19, 2023
- First Name, Last Name, and Address

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. Boards and Commissions Updates
[Boards and Commissions Updates](#)
- B. Council to consider selecting three members to serve on the Charles F. Ladd Nature Preserve Master Plan RFQ evaluation committee.
[Ladd Master Plan RFQ Committee](#)

4. EXECUTIVE SESSION

- A. The City Council shall convene into closed executive session pursuant to Sections 551.071, 551.076 and 551.089 of the Texas Gov't Code, to deliberate and consider the status of FY2021-2022, and to consider past and current auditor and audits; and, regarding security of municipal funds deployment and implementation of security measures and internet transactions, payment and banking security and related topics; and, to seek legal advice from the City Attorney regarding the same and take necessary action

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

None

- A. Recognition of Keep Duncanville Beautiful Winter 2023 Curb Appeal Residential Properties.
[Keep Duncanville Beautiful Winter 2023 Curb Appeal](#)

- B. Presentation of the Keep Duncanville Beautiful Winter 2023 Business Beautification Award Plaque and Proclamation to Alfonso's Breakfast Burritos located at 306 N. Cedar Ridge Dr.
[Summer 2023 Business Beautification Award - Red Bird Lanes](#)
- C. Recognize the award recipients of the 2023 Christmas Parade float contest.
[Christmas Parade Winners](#)

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes for the December 5, 2023 City Council Regular Meeting.
[City Council - 05 Dec 2023 - Minutes](#)
- B. Consider a Resolution authorizing a sole source agreement with Stryker Corporation for annual maintenance, service repairs and parts for the LifePak 15 cardiac monitoring/defibrillator devices and Lucas chest compression devices in the expenditure amount of \$55,282.80.
[Agreement with Stryker Corporation](#)
- C. Consider a Resolution approving a Beverage Agreement with Coca-Cola Refreshments, USA, Inc. for the beverage rights at the Duncanville Fieldhouse.
[Beverage Agreement with Coca-Cola Refreshments, USA, Inc. at the Duncanville Fieldhouse](#)

- D. Consider an Ordinance creating Classified Positions under Civil Service in the Police and Fire Departments; providing for a Pay Scale under Civil Service; repealing all Ordinances in conflict herewith; and, providing a severability clause; providing a repealing clause.
[Adoption of Civil Service Step Pay Plan Adjustment](#)
- E. Consider a Resolution authorizing a cooperative purchasing agreement with OMNIA Partners; and authorizing a contract with Fastenal for the purchase of Maintenance, Repair, and Operations Supplies and Related Services through OMNIA Partners Contract R192001 for a one-year term, with the option to renew up to four additional one-year terms, in an estimated amount not to exceed \$275,000.00, subject to appropriation.
[Fastenal](#)
- F. Consider a Resolution awarding a bid and authorizing a purchasing agreement with Versalift Southwest, LLC, for a Versalift VST-40-MHI Bucket Truck on a 2023 Chevrolet 5500 chassis in the expenditure amount of \$168,586.86.
[Bucket Truck Purchase](#)
- G. Consider an Ordinance amending the FY 2023-2024 budget by appropriating fund balance resources to replenish funds utilized for an emergency purchase of Uninterrupted Power Supply (UPS) equipment and amending expenditures.
[FY 2024 Budget Amendment - Emergency Purchase - Information Technology Power Supply](#)
- H. Consider a resolution requesting to extend the original Council authorization of \$90,000 by an additional \$33,100.00 to support the current year's audit. Funding for the requested action is contained in the current year's budget by adjusting departmental expenditures.
[FY24 Renewal - Bey Accounting & Bookkeeping Services](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.

6. STAFF AND BOARD REPORTS

- A. Receive the Fiscal Year 2022-2023 Fourth Quarter Investment Report as of September 30, 2023.
[FY2023 Q4 Investment Report as of September 30, 2023](#)
- B. Receive the Monthly Financial Report as of October 31, 2023.
[Monthly Financial Report as of October 31, 2023](#)
- C. Receive the Parks and Recreation Department Quarterly Report
[Parks and Recreation Department Quarterly Report](#)
- D. Receive the Library Quarterly Report
[Library Quarterly Report](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Friday, December 15, 2023, by 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."