



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, December 5, 2023

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, December 5, 2023 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, December 5, 2023.
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – Tuesday, December 5, 2023
- First Name, Last Name, and Address

WORK SESSION / BRIEFING

- 1. DISCUSS AGENDA ITEMS**
- 2. CITY COUNCIL CALENDAR**
- 3. BRIEFINGS / PRESENTATIONS**

- A. Discussion about creating an ordinance to prohibit parking along I-20 service roads.

[I-20 Parking Ordinance](#)

EXECUTIVE SESSION

1. City Council shall convene into closed executive session pursuant to Section 551.071(1) of the Texas Government Code to seek legal advice from the City Attorney regarding City of Camden, et al. v. El DuPont De Nemours and Company, Case Number 2:23-cv-03230-RMG; and, City of Camden, et al. 3M Company, Case No. 2:23-cv-03147-RMG, Case Number 2:23-cv-03147-RMG
[Executive Session](#)
2. City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Gov't Code to deliberate the purchase, sale, exchange or value of real property located along Main Street, Downtown District and/or remnant pieces of real property acquired through tax foreclosure or donation, all located within the corporate limits of the City.
[Executive Session](#)

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

None

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes for November 21, 2023 City Council Regular Meeting.
[November 21, 2023 Council Meeting](#)
- B. Council to consider adopting a resolution establishing the Council's Rules of Procedure for 2023 and 2024.
[Council's Rules of Procedure](#)
- C. Consider a Resolution casting the City Council of the City of Duncanville's vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District (DCAD).
[DCAD Vote](#)
- D. Consider a Resolution authorizing the acquisition of Uninterrupted Power Supply equipment, Electrical Installation Services, and Temporary Generator through The Interlocal Purchasing System (TIPS), Contract Number 230105 in the estimated expenditure amount of \$115,578.10.
[Uninterrupted Power for City Hall Buildings](#)
- E. Consider a Resolution of the City Council of the City of Duncanville, Texas for the renewal of the Licensing/Maintenance Agreements with Tyler Technologies Inc. for the MUNIS Enterprise Resource Planning system (Financials, Revenue Management, Human Capital Management, Payroll, Cashiering, Enterprise Asset and Work Order Management, ExecuTime, and Utility Billing), Customer Self Service, Employee Self Service and EnerGov software for an amount not to

exceed \$130,000.00.

[Annual Maintenance for Tyler Technologies](#)

- F. Consider a Resolution of the City Council of the City of Duncanville, Texas for the re-implementation of the EnerGOV, Tyler Technologies, software that will be integrated with the City's Enterprise Resource System (ERP) for an amount not to exceed \$99,000.

[EnerGOV Re-Implementation](#)

- G. Consider a Resolution of the City Council of the City of Duncanville, Texas, authorizing the modification of the Tyler Technologies, Inc. contract through the Sourcewell Contract #090320-TTI, and authorize an expenditure in the amount of \$147,090.00 for the implementation of the Municipal Justice (Courts) Software.

[Tyler Technologies - Municipal Justice Software](#)

- H. Consider a Resolution authorizing the expenditure for field and turf irrigation products, landscaping products, and specialty conditioners/soils with BWI Companies, Inc. through BuyBoard contract #705-23 in the amount of not to exceed \$61,900.00 through May 31, 2024.

[Chemical Supplies with BWI Companies, Inc.](#)

- I. Consider a Resolution authorizing the annual procurement of senior meal program services with Visiting Nurse Association of Texas, in the unit amount bid through the City of Grand Prairie cooperative purchasing agreement #22140 with an annual estimated expenditure amount of \$75,000.00.

[VNA Contract for Senior Meals](#)

- J. Consider a Resolution authorizing funding for the procurement of after-hours answering service through AnswerFirst, in the amount bid through the City of Duncanville Contract #3190015 with an estimated Fiscal Year 2024 expenditure of \$45,000 and a five-year expenditure not to exceed \$245,000.

[FY24 Renewal - AnswerFirst Telemessaging](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Conduct a Public Hearing and consideration of an Ordinance amending the Comprehensive Zoning Ordinance and map, to rescind a Special Use Permit "SUP" for Short-Term Rental on real property located at 502 San Pedro Avenue, Duncanville, Texas.

[Rescind SUP at 502 San Pedro Avenue](#)

- C. Conduct a public hearing for consideration and action regarding the request of Jessica Figaro, applicant, representing BH Industrial LLC, for a Specific Use Permit (SUP) to allow for the Use "Banquet or Event Center" and consider adopting an ordinance amending the Comprehensive Zoning Ordinance and map on Fairmeadows Village Replat, Block P, Lot 2R, ACS 9.8519 AC, more commonly known as 320 East Camp Wisdom Road, in the City of Duncanville, Dallas County, Texas.

[SUP for Banquet or Event Center at 320 East Camp Wisdom Road](#)

6. STAFF AND BOARD REPORTS

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Friday, December 1, 2023** , **by 5:30 P.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."