



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, April 16, 2024

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, April 16, 2024 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, April 16, 2024.
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – Tuesday, April 16, 2024
- First Name, Last Name, and Address

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. Review current Boards and Commissions processes and possible updates

[Boards and Commissions Update](#)

EXECUTIVE SESSION

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

None

- A. Presentation of 2024 Best Southwest Scholarship award winner
[Best Southwest Scholarship](#)
- B. Proclamation recognizing May 2, 2024 as National Day of Prayer in Duncanville
[National Day of Prayer Proclamation](#)
- C. Champion of the City presentation
[Champion of the City](#)
- D. Proclamation for Crime Victims' Rights Week, April 21 - 27, 2024.
[Proclamation for Crime Victims' Rights Week](#)
- E. Proclamation in recognition of Earth Day in Duncanville 2024.
[Proclamation in recognition of Earth Day in Duncanville 2024](#)

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider a resolution authorizing the City Manager to officially register the City of Duncanville for the designation of Sister City with the City of Monasterolo di Savigliano, Italy, through Sister City International, at such date as may be appropriate, and to coordinate the official recognition with the appropriate elected officials and representatives of Duncanville and Monasterolo di Savigliano; and, providing for an effective date.
[Official Sister City Recognition](#)
- B. Council to consider a resolution approving an agreement with Matrix Consulting Group to conduct a public safety operational analysis for Police and Fire with an expenditure amount not to exceed \$134,900.00; authorizing the City Manager to execute all documents required for such agreement; and establishing an effective date.
[Matrix Consulting - Public Safety Operational Analysis](#)
- C. Consider a resolution approving a contract with Withum, Smith, & Brown, PC in an expenditure amount not to exceed \$80,000.00.
[Withum, Smith, & Brown, PC](#)
- D. Consider an ordinance amending the FY 2023-2024 budget by appropriating fleet replacement fund balance and amending expenditures for fleet replacements.
[FY 2024 Budget Amendment - Fleet Replacements](#)

- E. Consider a Resolution authorizing the award of RFB 24-0015 Oriole Blvd Sidewalk Improvements to Meca Construction LLC through the City's competitive bid process for sidewalk improvements on Oriole Blvd with a contract amount of \$487,834.45; and an additional appropriation of \$48,783.45 as a project contingency for a total amount not to exceed \$536,617.90.
[Oriole Blvd Sidewalk Improvements Project](#)
- F. Consider a Resolution authorizing an agreement with Environmental Group Southwest (EGSW) for grease and odor bioremediation products via sole source procurement for a one-year term, with the option to renew for up to four additional one-year terms for a total contract amount not to exceed \$125,000.00 over the five years, subject to the exercise of a contract renewal and City Council appropriation.
[Sanitary Sewer Grease and Bioremediation Contract](#)
- G. Consider a Resolution awarding a bid and authorizing a cooperative purchasing agreement with Curtco, Inc., for pavement crack and joint sealing services through City of Grand Prairie Contract 21186 R2 in an estimated expenditure amount of \$150,000.00.
[Pavement Crack and Joint Sealing Services](#)
- H. Consider a Resolution awarding RFP 24-0016 Traffic Operations Construction and Maintenance Services to Yunex LLC through the City's competitive proposal process for traffic infrastructure construction and maintenance services; and authorizing a contract for a three-year term with the option to renew for up to three additional one-year terms for a total contract amount not to exceed \$3,576,505.00 over the six years, subject to the exercise of a contract renewal and City Council appropriation.
[Traffic Operations Construction and Maintenance Services](#)
- I. Consider a resolution authorizing the procurement of a 2024 Ford F-550 Brushfighter Small Brush Truck from Daco Fire Equipment Through Buy Board Cooperative Purchasing Agreement #651-21, in the expenditure amount of \$236,789.00; authorizing the City Manager to execute the necessary documents; and providing for an effective date.
[Purchase of a Ford F-550 4x4 Brushfighter Small Brush Truck from Daco Fire Equipment](#)
- J. Consider a Resolution authorizing the purchase of two vehicles that will be used in support of the Police Department's Criminal Investigations Division, with an amount not to exceed \$105,000.00.
[Vehicles - CID](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Consider a resolution authorizing approval of incentive grants by the Duncanville Community & Economic Development Corporation (DCEDC) to DW Cedar Ridge, LLC, in an amount not to exceed \$103,747 for buildings located at 102-110 N Cedar Ridge., Duncanville, Texas, 75116.
[DCEDC Design Incentive Grant-DW Cedar Ridge, LLC](#)

- C. Consider a resolution authorizing approval of incentive grants by the Duncanville Community and Economic Development Corporation (DCEDC) to DS0910 Smoothies, LLC, in an amount not to exceed \$163,000.00 for a building located at 103 N. Cedar Ridge Drive, Ste. 100, Duncanville, Texas, 75116
[DCEDC Grant - DS0910 Smoothies, LLC -- 103 North Cedar Ridge Drive, Ste. 100](#)

6. STAFF AND BOARD REPORTS

- A. Receive Duncanville Fire Department Quarterly Report
[Fire Department Quarterly Report](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Thursday, April 11, 2024, by 6:00 P.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."