



**Duncanville City Council Meeting Agenda**  
City Council Briefing Room and City Council Chamber  
Duncanville City Hall  
203 E. Wheatland Road  
Duncanville, TX 75116  
(972) 780-5017

**Tuesday, April 2, 2024**

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

**or immediately following the 6:00 pm Work Session/Briefing**

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

**As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.**

***Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.***

**The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.**

**SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE**

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, April 2, 2024 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

**To view the live meeting or previous meetings click on the link below.**

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, April 2, 2024.
- Email [city.secretary@duncanvilletx.gov](mailto:city.secretary@duncanvilletx.gov)
- Email title: Public Comment – Tuesday, April 2, 2024
- First Name, Last Name, and Address

**WORK SESSION / BRIEFING****1. DISCUSS AGENDA ITEMS****2. CITY COUNCIL CALENDAR****3. BRIEFINGS / PRESENTATIONS**

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|----|--|----------|
| A. | Council to receive a briefing from Swagit representatives and discuss recent issues with Council meeting broadcasts.<br><a href="#">Swagit Briefing</a>  | 6 - 33   |
| B. | Council to receive a briefing on Official Sister City Recognition.<br><a href="#">Official Sister City Recognition</a>   | 34       |
| C. | Presentation on the Dallas County Inland Port Flood Planning Study by Dallas County Commissioner John Wiley Price.<br><a href="#">Presentation on the Dallas County Inland Port Flood Planning Study</a>   | 35 - 36  |
| D. | Council Briefing on the increase of lateral Police Officer bonus pay.<br><a href="#">Council Briefing on Increase Lateral Police Officer Bonus Pay</a>   | 37 - 39  |
| E. | Briefing on a proposed purchase of a 2024 Ford F-450 4x4 Brushfighter Small Brush Truck from Daco Fire Equipment in the expenditure amount of \$236,789.00.<br><a href="#">Briefing on a proposed purchase of a Ford F-550 4x4 Brushfighter Small Brush Truck from Daco Fire Equipment</a> | 40 - 139 |

**EXECUTIVE SESSION****REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)**

CALL TO ORDER

INVOCATION - Pastor April Goforth, First United Methodist Church Duncanville

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

**1. REPORTS**

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

**2. PROCLAMATIONS AND PRESENTATIONS**

None

### 3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

### 4. CONSENT AGENDA

*The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.*

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|----|---|-----------|
| A. | Consider the Minutes for the March 19, 2024, City Council Regular Meeting.<br><a href="#">City Council - 19 Mar 2024 - Minutes</a>  | 140 - 144 |
| B. | Consider an Ordinance of the City of Duncanville, Texas, amending Ordinance 2502, by amending Section 3, Annual Pay Scale for the Classified Positions under Civil Service in the Police and Fire Departments; providing for a Pay Scale under Civil Service; repealing all Ordinances in conflict herewith; and, providing a severability clause; providing a repealing clause.<br><a href="#">Amendment of Ordinance 2502</a> | 145 - 151 |
| C. | Council to consider a resolution confirming the City Manager's appointment of Greg Chase as the Interim Fire Chief.<br><a href="#">Confirmation of Interim Fire Chief</a>   | 152 - 155 |
| D. | Consider a Resolution approving an Interlocal Agreement between the City of Cedar Hill, Texas, the City of DeSoto, Texas, the City of Lancaster, Texas, and the City of Duncanville, Texas, to partner in the Best Southwest Hispanic Heritage Celebration which is attached hereto as Exhibit 'A'.<br><a href="#">Hispanic Heritage ILA</a>  | 156 - 165 |
| E. | Consider a Resolution approving a license and use agreement with Texas Master Naturalist Indian Trail Chapter for activities at the Charles F. Ladd Nature Preserve.  | 166 - 179 |

[Texas Master Naturalist License Agreement](#)

- F. Consider Amending City of Duncanville Ordinance Chapter 12B - Parks Rules and Regulations, to introduce new rules and regulations specifically tailored for the operation, safety, and maintenance of splash pads. 180 - 186  
[Amend Chapter 12B to adopt and include Splash Pad Rules and Regulations](#)
- G. Consider a Resolution authorizing a five-year procurement of Police Ammunition from GT Distributors, Inc, Austin, TX, through Buyboard contract #698-23, with a contingency amount not to exceed \$627,000.00; authorizing the City Manager to execute the necessary documents; providing for a non-appropriation clause. 187 - 193  
[GT Distributors - Ammunition](#)
- H. Consider a Resolution authorizing an amendment for IFB 20-018 with Elite Striping, LLC for pavement markings supply and installation services for an additional estimated expenditure amount of \$53,529.00. 194 - 199  
[Pavement Markings](#)
- I. Consider a Resolution authorizing an amendment to Professional Services Agreement 24-0013 with Alliance Geotechnical Group, Inc. for geotechnical engineering and materials testing services through May 1, 2028, in a total contract amount not exceeding \$300,000.00, subject to City Council appropriation. 200 - 249  
[Geotechnical Engineering and Materials Testing Contract Amendment with Alliance Geotechnical Group Inc.](#)
- J. Consider a Resolution awarding a bid and authorizing a cooperative purchasing agreement with Silsbee Ford to purchase six Ford Explorers through Texas Procurement and Support Services Contract 070-M1 in the expenditure amount of \$227,996.94. 250 - 260  
[Purchase of Six Ford Explorers](#)
- K. Consider a resolution acknowledging receipt of the Independent Audit and Annual Comprehensive Financial Report provided by McConnell & Jones, LLP for the Fiscal Year ended September 30, 2022. 261 - 406  
[Acknowledgement of the FY 21-22 Independent Audit and Annual Comprehensive Financial Report](#)

**5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Take any necessary action as a result of the Executive Session.
- B. Conduct a Public Hearing and consider an Ordinance amending the Comprehensive Zoning Ordinance and Map, as heretofore amended, by revoking a Special Use Permit "SUP" for the use Religious Institution (Ordinance No. 2134) on property currently zoned as Commercial District located at 310 East Red Bird Lane. 407 - 426  
[Rescind SUP at 310 East Red Bird Lane](#)
- C. Conduct a Public Hearing and consider an Ordinance amending the Comprehensive Zoning Ordinance and Map, as heretofore amended, by revoking a Special Use Permit "SUP" for Barber School (Ordinance 427 - 445

No. 2354) on property currently zoned as Local Office/Retail District located at 1210 South Main Street.

[Rescind SUP at 1210 South Main Street](#)

- D. Conduct a Public Hearing and consider an Ordinance amending the Comprehensive Zoning Ordinance and Map, as heretofore amended, by revoking a Special Use Permit "SUP" for a Cosmetology School and Salon (Ordinance No. 2325) on property currently zoned as Local Office/Retail District located at 928 South Cedar Ridge Drive. 446 - 464

[Rescind SUP at 928 South Cedar Ridge Drive](#)

- E. Consider a resolution authorizing approval of incentive grants by the Duncanville Community and Economic Development Corporation (DCEDC) to Italy Family Pharmacy, Inc. not to exceed \$9,800.00 for a building located at 102 E. Daniieldale Road, #100, Duncanville, Texas 75137. 465 - 473

[Signage Incentive Grant-Italy Family Pharmacy](#)

## 6. STAFF AND BOARD REPORTS

- A. Review current Boards and Commission vacancies 474 - 478

[Boards and Commissions Update](#)

- B. Council Briefing on Hotel Occupancy Tax expenditure process. 479 - 516

[Briefing on Hotel Occupancy Tax Expenditures and process](#)

- C. Council Briefing on an opportunity to collaborate with the Duncanville Community Economic Development Corporation in the development of parcels currently off the tax rolls and owned by the City of Duncanville. 517 - 634

[Council Briefing on City owned real property and DCEDC](#)

- D. Receive the Monthly Financial Report as of February 29, 2024 635 - 682

[Receive the Monthly Financial Report as of February 29, 2024](#)

## ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website [www.duncanvilletx.gov](http://www.duncanvilletx.gov) and said Notice was posted **by** the following date and time: **Thursday, March 28, 2024, by 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.

## Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."