



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

AMENDED

Tuesday, March 5, 2024
6:00 P.M. - Work Session/Briefing
7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, March 5, 2024 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, March 5, 2024.
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – Tuesday, March 5, 2024
- First Name, Last Name, and Address

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. Council to receive a briefing on the Life School Master Plan. Life School is a tuition free public charter school with campuses across the Dallas area.

[Life School Briefing](#)

- B. Council to receive an update on the progress of completing the FY22 audit from the Finance Department and McConnell Jones.

[Update on the FY2022 Audit](#)

- C. Presentation by Huitt-Zollars representatives to update the facility condition/needs assessment performed in 2018.

[Facility Conditions/Needs Assessment](#)

EXECUTIVE SESSION

- 1. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.

[Executive Session](#)

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

- A. Presentation of the Keep Duncanville Beautiful Spring 2024 Business Beautification Award Plaque and Proclamation to D-Squared Catering located at 519 E. Hwy 67.
[Spring 2024 Business Beautification Award - D-Squared Catering](#)
- B. Recognition of Keep Duncanville Beautiful Spring 2024 Curb Appeal Residential Properties.
[Keep Duncanville Beautiful Spring 2024 Curb Appeal](#)

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes for the February 20, 2024, City Council Regular Meeting.
[City Council - 20 Feb 2024 - Minutes](#)
- B. Consider a Resolution to enter into a Joint Election Agreement and Election Services contract between Dallas County and other jurisdictions holding an election on May 4, 2024, to be administered by the Dallas County Elections Administrator in accordance with Subchapter D of Chapter 31 and Chapter 271 of the Texas Election Code.
[Joint Election Agreement](#)
- C. Consider a Resolution approving a five (5) year annual contract renewal with Mcci, LLC for Laserfiche Cloud Solution for a records management repository, training center, and support services in an amount not to exceed \$156,000 over five years.

[Mcci, LLC for Laserfiche](#)

- D. Consider a Resolution approving a renewal contract for the City of Duncanville's mass emergency notification system from Everbridge, Inc., through GSA contract GS-35F-0692P in an expenditure amount not-to-exceed \$65,034.75.
[Contract renewal with Everbridge for Mass Emergency Notification System](#)
- E. Consider a Resolution authorizing a contract for grounds maintenance equipment, parts, and supplies with Pioneer Manufacturing Company through BuyBoard Contract #706-23 in the amount not to exceed \$80,000.00 over the 5-year period.
[Pioneer Manufacturing Company](#)
- F. Consider a resolution amending the FY 2023-2024 Master Fee Schedule for Planning and Neighborhood Services to add the Native Landscaping Permit fee of \$25.00.
[Amend FY 2023-2024 Master Fee Schedule - Planning and Neighborhood Services](#)
- G. Consider an Ordinance amending the FY 2023-2024 budget by appropriating interest income received to date and amending expenditures for Energov software reimplementation project management services.
[FY 2024 Budget Amendment - Energov Reimplementation Project Management Services](#)
- H. Council to consider adopting a resolution approving an agreement with BerryDunn for the implementation of Tyler Technologies' Energov software with an expenditure amount not to exceed \$132,800.00; authorizing the City Manager to execute all documents required for such agreement; and establishing an effective date.
[BerryDunn Agreement](#)
- I. Consider a Resolution awarding a bid and authorizing a cooperative purchasing agreement with Southwest International Trucks, Inc. for the purchase of two dump trucks through BuyBoard Contract 723-23 in the expenditure amount of \$219,924.72.
[Purchase of Two Dump Trucks](#)
- J. Consider a Resolution authorizing the procurement of goods and services to replace the fiber connection between D.L. Hopkins Jr. Senior Center and Central Services Building 103, in the expenditure amount of \$54,367.01.
[Telecommunication Services](#)
- K. Consider a Resolution authorizing the approval of a Earnest Money contract agreement be for the purchase of real property at 200 W. Center Street, Duncanville, Texas 75116.
[Approval of the Purchase of real property at 200 W. Center Street](#)
- L. Consider a resolution authorizing approval of incentive grants by the Duncanville Community & Economic Development Corporation (DCEDC) to Tim Maiden in an amount not to exceed \$246,450.00 for a building located at 202 West Center Street, Duncanville, Texas, 75137.

[DCEDC Design Incentive Grant - 202 W. Center St.](#)

- M. Consider a Resolution authorizing the Purchase Agreement for the purchase of an Armored Vehicle with the use of asset forfeiture funds for a future purchase not to exceed \$400,000.00.
[Armored Vehicle](#)
- N. Consider a Resolution authorizing the receipt of a grant from the Edward Byrne Memorial Justice Assistance Grant Program (JAG), to be administered by the City of Dallas, to provide funding for the Police Department, to purchase twenty-three level IIIA ballistic helmets with integrated face shields to replace the current helmets that will be expiring this year, with a total grant value of \$8,704.52.
[FY23 JAG Grant](#)
- O. Consider a Resolution authorizing the receipt of a grant from the Edward Byrne Memorial Justice Assistance Grant Program (JAG), to be administered by the City of Dallas, to provide funding for the Police Department, to purchase two JAMAR Technologies Black Cat II Radar Bundles and four accompanying lithium batteries, with a total grant value of \$9,080.80.
[FY22 JAG Grant](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Consider an Ordinance of the City of Duncanville, Texas, amending the Code of Ordinances by amending Chapter 19 'Traffic,' Article VI 'Stopping, Standing and Parking,' by adding Section 19-117 'Public Highway, Interstate 20 and State Highway 67'; providing for regulations; providing for a severability clause; providing a repealing clause; providing a savings clause; and providing for an effective date.
[Parking Prohibited on Public Highway, Interstate 20, and State Highway 67](#)
- C. Conduct a public hearing for consideration and action regarding the request of Sambatek, applicant, representing Hajoca Corporation, for a Specific Use Permit (SUP) to allow for the Use "Building Materials Sales" and consider adopting an ordinance amending the Comprehensive Zoning Ordinance and map on Crestview, Block C, Lots 20, 20.1, and 21, more commonly known as 624, 626 and 628 Crestside Drive, in the City of Duncanville, Dallas County, Texas.
[SUP for Building Materials Sales at 624, 626 and 628 Crestside Drive](#)
- D. Conduct a public hearing regarding the request of Robert Brown, applicant, representing owner, Metro Housing LLC, to include a Specific Use Permit "SUP" for Short-Term Rental on Block 12, Lot 6, Dville Estates No. 3, more commonly known as 235 Greenstone Court, Duncanville, Dallas County, Texas, and consider adopting an ordinance to amend the Comprehensive Zoning Ordinance and Map.
[Short-Term Rental SUP at 235 Greenstone Court](#)

6. STAFF AND BOARD REPORTS

- A. Receive the Parks and Recreation Department Quarterly Report

[Parks and Recreation Department Quarterly Report](#)

- B. Receive Police Department 2023 Racial Profiling Report.
[Racial Profiling Report 2023](#)
- C. Receive the Monthly Financial Report as of January 31, 2024.
[Receive the Monthly Financial Report as of January 31, 2024](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Friday, March 1, 2024, by 10:00 A.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."