



**Duncanville City Council Meeting Agenda**  
City Council Briefing Room and City Council Chamber  
Duncanville City Hall  
203 E. Wheatland Road  
Duncanville, TX 75116  
(972) 780-5017

**Tuesday, October 17, 2023**  
6:00 P.M. - Work Session/Briefing  
7:00 P.M. - Regular Session

**or immediately following the 6:00 pm Work Session/Briefing**

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

**As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.**

***Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.***

**The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.**

**SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE**

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, October 17, 2023 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

**To view the live meeting or previous meetings click on the link below.**

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, October 17, 2023.
- Email [city.secretary@duncanvilletx.gov](mailto:city.secretary@duncanvilletx.gov)
- Email title: Public Comment – Tuesday, October 17, 2023
- First Name, Last Name, and Address

## **WORK SESSION / BRIEFING**

- 1. DISCUSS AGENDA ITEMS**
- 2. CITY COUNCIL CALENDAR**
- 3. BRIEFINGS / PRESENTATIONS**

- A. Council to receive a presentation from representatives of Linebarger, Goggan, Blair & Sampson, LLP regarding their efforts to collect delinquent taxes on behalf of the City for the term of July 1, 2022 through June 30, 2023.

[Presentation on Collection of Delinquent Taxes](#)

## **EXECUTIVE SESSION**

1. City Council shall convene into Executive Session pursuant to Section 551.072 of the Texas Government Code, to Deliberate the Sale, Exchange, Lease or Value of Real Property owned by the City north of Wheatland, east of Main, and west of State Highway 67, and to seek legal advice from the City Attorney regarding the same.

[Executive Session](#)

## **REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)**

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

### **1. REPORTS**

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

### **2. PROCLAMATIONS AND PRESENTATIONS**

None

### **3. CITIZENS' INPUT**

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be

provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

#### **4. CONSENT AGENDA**

*The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.*

- A. Consider the Minutes for the following City Council meetings:  
[September 5, 2023 Council Meeting](#)  
[September 19, 2023 Council Meeting](#)  
[September 25, 2023 Special Called Meeting](#)
- B. Consider a Resolution for an offer of a Hotel Occupancy Tax Grant for the FY23-24 budget in the amount not to exceed \$60,000 to the Great American Shoot-Out.  
[HOT Grant FY24 Funding-GASO](#)
- C. Consider a Resolution authorizing a five-year engagement for professional auditing services with Pattillo, Brown & Hill, LLP with an annual anticipated expenditure of \$56,500, providing for a total anticipated expenditure of \$282,500.  
[Resolution to authorize a five-year audit engagement with Pattillo, Brown & Hill, L.L.P.](#)
- D. Consider a Resolution approving the Interlocal Agreement between the City of Duncanville and Dallas County to provide Highway Accident Investigation Services in an amount not to exceed \$59,000.00.  
[FY24 - Highway Accident Investigation Services](#)
- E. Consider a Resolution authorizing the donation of six in-car digital video recorders (DVR) and accessory equipment and sixty-five body-worn cameras and accessory equipment to the Kennedale Police Department and the Hutchins Police Department.  
[Donation - Kennedale and Hutchins](#)
- F. Consider a Resolution approving the terms and conditions of a multi-use agreement by and between the City of Duncanville and the Texas Department of Transportation for the installation and use of a license plate reader (LPR) camera adjacent to the roadway.

[Texas Department of Transportation - Installation of License Plate Reader Camera](#)

- G. Consider a Resolution awarding a bid and authorizing an agreement with Caldwell Country Chevrolet for a Chevrolet Tahoe in an expenditure amount of \$49,235.00, attached hereto and incorporated herein as Exhibit A; awarding a bid; and authorizing an agreement with Defender Supply for vehicle upfitting in an expenditure amount of \$9,307.75, attached hereto and incorporated herein as Exhibit B, for a total expenditure amount of \$58,542.75.

[Police Vehicle and Upfitting](#)

- H. Consider a Resolution authorizing change orders eight through twelve for IFB 21-002 Danieldale Road Street Reconstruction and Subsurface Utility Improvements Project, using project contingency funds, for a total expenditure amount of \$103,775.04.

[Danieldale Road Street Reconstruction and Subsurface Utility Improvements Change Order Authorization](#)

- I. Consider a Resolution authorizing execution of change order one for RFB 23-0003, Swan Ridge Drive Reconstruction and Beaver Creek and Shady Tree Place Waterline Replacement, in an expenditure amount of \$51,260.00, authorizing an appropriation of \$78,571.00 in additional funding to establish a project contingency for the execution of future change orders, for a total contract amount not to exceed \$2,726,451.00.

[Swan Ridge Drive Reconstruction and Beaver Creek and Shady Tree Place Waterline Replacement Change Order and Contingency Authorization](#)

- J. Consider a Resolution authorizing a Regulatory Services Agreement with the Trinity River Authority of Texas for lab analysis of water and wastewater analysis, industrial inspection, and sampling services for a one-year term, effective October 1, 2023, through September 30, 2024, with the option to renew up to four additional one-year terms in an estimated contract amount not to exceed \$180,000.00 subject to approval by City Council and authorized funding.

[Trinity River Authority of Texas Regulatory Services Agreement](#)

- K. Consider a Resolution awarding RFP 23-0023 Municipal Annex Building Roof Replacement to Alto Vista Roofing to replace the roof at the municipal annex building located at 103 East Wheatland Road through the City's competitive bid process in a total estimated expenditure amount of \$150,000.00.

[Municipal Annex Building Roof Replacement Bid Award](#)

- L. Consider a Resolution authorizing a Professional Services Agreement with Steven C. Miller, P.E., for engineering consultant services for a one-year term, effective October 1, 2023, through September 30, 2024, with the option to renew for up to four additional one-year terms in an estimated contract amount not to exceed \$165,000.00; and authorizing the Interim City Manager to negotiate and execute the Professional Services Agreement after approval as to form by the City Attorney.

[Professional Engineering Services Consultant Contract](#)

- M. Consider a Resolution awarding bid RFB 23-0022 Summit Pump Station Generator and authorizing a contract with Texan Municipal and Industrial to furnish and install a standby generator for the Summit Water Pump Station through the City's competitive bid process in a total estimated expenditure amount of \$579,469.00.  
[Summit Pump Station Generator Bid Award](#)
- N. Consider a Resolution awarding bid RFB 23-0017 Street Mill and Overlay Program to Anderson Asphalt & Concrete Paving, LLC., for mill and overlay street improvements through the City's competitive bid process and authorizing a contract for a one-year term, effective October 1, 2023, through September 30, 2024, with the option to renew up to three additional one-year terms in a total estimated expenditure amount not to exceed \$1,600,000.00.  
[Mill and Overlay Program](#)
- O. Consider a Resolution adopting revisions to the City of Duncanville's Charity Care Policy as required by the State of Texas Ambulance Supplemental Payment Program.  
[Revised Charity Care Policy](#)
- P. Consider a Resolution authorizing the emergency procurement of a Horton Type I Ambulance from Southern Emergency & Rescue Vehicle Sales, LLC located in Comanche, Texas, in the expenditure amount of \$345,706.95.  
[Emergency procurement of a Horton Type I Ambulance from Southern Emergency & Rescue Vehicle Sales, LLC located in Comanche, Texas, in the expenditure](#)
- Q. Consider a Resolution authorizing the procurement of (1) one Stryker Power Pro 2 Stretcher and (1) one Stryker MTS Power Loading System with floor plate from Stryker Corporation for a total expenditure amount of \$65,003.27.  
[Procurement of \(1\) one Stryker Power Pro 2 Stretcher and \(1\) one Stryker MTS Power Loading System with floor plate from Styker Corporation for a total](#)
- R. Consider a resolution amending the FY 2023-2024 Master Fee Schedule for Planning and Neighborhood Services.  
[Amend FY 2023-2024 Master Fee Schedule - Pdf](#)

## **5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Take any necessary action as a result of the Executive Session.
- B. Consider a Resolution approving Amendment #1 to the Guaranteed Maximum Price with CORE Construction Services of Texas, Inc., in the proposed amount of \$265,927.11, including \$175,000.00 as a project contingency for the execution of future change orders, to provide for additional construction services for the new Fire Station No. 271, for a revised total Guaranteed Maximum Price of \$7,857,835.11, and authorizing the Interim City Manager to negotiate and execute the amendment after approval as to form by the City Attorney and any future contract change orders not exceeding \$50,000.00.  
[Fire Station Guaranteed Maximum Price Increase](#)

- C. Consider a Resolution ratifying the increase in the spending authorization level by \$49,901.43, from \$70,000 to \$119,901.43, which was approved for one-time procurement of building inspection services due to staffing shortages. The unit amount with an estimated annual expenditure of seventy thousand dollars (\$70,000.00). The ratification would hereby approve the additional forty-nine thousand, nine-hundred and one dollar and forty-three cents (\$49,901.43) authorization increase.

[Consent Item Bureau Veritas Building Inspection funding request.](#)

## **6. STAFF AND BOARD REPORTS**

### **ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website [www.duncanvilletx.gov](http://www.duncanvilletx.gov) and said Notice was posted **by** the following date and time: **Friday, October 13, 2023** , **by 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.

### **Chiquita Taylor, City Secretary**

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."