



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, September 5, 2023

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, September 5, 2023 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, September 5, 2023.
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – Tuesday, September 5, 2023
- First Name, Last Name, and Address

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. Briefing regarding the City of Lancaster's submission of an application to the Federal Emergency Management Agency, Hazard Mitigation Grant Program, to fund the Best Southwest Residential Safe Room Rebate Program in the total amount of \$240,000.00.

[Hazardous Mitigation Safe Room Grant Application](#)

- B. FY 2023-24 Proposed Budget update and briefing to include Council amendments from the August 10, 2023 budget workshop.

[FY 2023-24 Proposed Budget Update](#)

EXECUTIVE SESSION

1. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the Interim City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.

[Executive Session](#)

2. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties and/or appointment of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.

[Executive Session](#)

3. City Council shall convene into closed executive session pursuant to the Tex Govt Code Sections 551.071 and 551.074 to seek legal advice concerning Chapter 2, Administration, Article III Code of Ethics, Division 2, Code of Ethics for appointed board and commission members.

[Executive Session](#)

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION - Pastor Jorge Guerrero of Crossroads of Life Church

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's

Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

- A. Recognition of Keep Duncanville Beautiful Fall 2023 Curb Appeal Residential Properties.
[Keep Duncanville Beautiful Fall 2023 Curb Appeal](#)
- B. Presentation of the Keep Duncanville Beautiful Fall 2023 Business Beautification Award Plaque and Proclamation to Cox Farms Market - Duncanville located at 1026 S. Main St.
[Summer 2023 Business Beautification Award - Red Bird Lanes](#)

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes for the following City Council Meetings:
[August 1, 2023 Regular City Council Meeting](#)
[August 3, 2023 Special Called Meeting](#)
[August 7, 2023 Special Called Meeting](#)
[August 8, 2023 Special Called Meeting](#)

[August 10, 2023 Special Meeting budget Workshop](#)

[August 10, 2023 Special Meeting](#)

[August 15, 2023 Regular City Council Meeting](#)

- B. Consider an Ordinance of the city council of the City of Duncanville, Texas repealing Ordinance 2345R codified as Chapter 12 of the Code of Ordinances, Article IX, Curfew Hours for Minors, effective September 1, 2023, to comply with newly amended state law.

[Repealing of Juvenile Curfew Ordinance](#)

- C. Consider a Resolution approving the proposal for city-paid employees and retiree medical and prescription plan with Blue Cross Blue Shield of Texas for a one-year agreement.

[Resolution to Approve BCBS One-Year Agreement](#)

- D. Consider a Resolution of the city council of the City of Duncanville, Texas, approving a variance to the requirements to provide replacement trees on the property located at 306 and 308 West Camp Wisdom Road, Duncanville, Dallas County, Texas; and providing for an effective date.

[Fire Station Tree Preservation Variance](#)

- E. Consider a Resolution ratifying the Crossing Surface Installation Agreement between BNSF Railway Company and the City of Duncanville for the installation of a pedestrian crossing at W. Davis Street; and, hereby approve the additional \$13,547.94 payment.

[Crossing Surface Installation Agreement](#)

- F. Consider a Resolution approving the terms and conditions of Professional Services Agreement 23-0033 with Dunaway Associates for the design of Harrington Park Wastewater Aerial Reroute and Improvement, with a contract amount of \$63,800.00 and an additional appropriation of \$12,760.00 as a project contingency for a total amount not to exceed \$76,560.00.

[Harrington Park Wastewater Aerial Reroute and Improvement](#)

- G. Consider a Resolution authorizing an amendment to Professional Services Agreement 23-0004 with Dunaway Associates for additional professional engineering services as part of the Softwood Drive Sanitary Sewer Aerial Crossing Repair Design Project in the amount of \$14,450.00, not exceeding a total contract amount of \$99,250.00.

[Softwood Aerial Crossing Design Contract Amendment](#)

- H. Consider a Resolution approving the terms and conditions of Amendment No. 1 to the Household Hazardous Waste Interlocal Agreement between Dallas County and the City of Duncanville, Texas, to provide household hazardous waste services, including a disposal event and disposal services at the Dallas County fixed site household hazardous waste collection location from October 1, 2023, through September 30, 2024, as part of the Dallas Area Household Hazardous Waste Network, for a cost not to exceed \$53,481.00.

[Amendment No. 1 to Household Hazardous Waste Interlocal Agreement](#)

- I. Consider a Resolution authorizing the vehicle make-ready services with Jr's Custom Auto for the upfitting of the Police SWAT Van in the

expenditure amount not to exceed \$45,000.00.

[SWAT - Upfitting](#)

- J. Consider a Resolution approving the renewal of an interlocal agreement between the City of Duncanville and Dallas County Hospital District d/b/a Parkland Health & Hospital System, to provide BioTel/EMS System services, in the amount of \$138,671.30 for a two-year term.

[Renewal of Interlocal Agreement with BioTel](#)

- K. Consider a Resolution authorizing an amendment to Contract 19-001 with Yunex, LLC, to provide for additional fiber installation services in an amount not to exceed \$25,500.00 to expand the Traffic Division's Intelligent Traffic Systems Fiberoptic Network for a total contract amount not to exceed \$189,941.00.

[Yunex, LLC Contract Additional Funding Authorization](#)

- L. Consider a Resolution authorizing the approval for the continuation in expenditure of funds for Mike Conduff of the Elim group to provide annual governance and leadership coaching for the City of Duncanville in the amount not to exceed \$25,000 for the full term of the agreement.

[Annual Coaching Agreement with Mike Conduff of The Elim Group](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Appeal to the City Council for Permitting of Livestock at 1342 South Main Street.
[Appeal to the City Council for Permitting of Livestock](#)
- C. Presentation and deliberation of the FY 2023-24 proposed budget and conduct a Public Hearing.
[FY 2023-24 Proposed Budget Hearing](#)
- D. Consider a Resolution authorizing a contract with Prime Controls, sole source procurement to replace the City's existing SCADA (Supervisory Control and Data Acquisition) System software and equipment, and to provide ongoing maintenance, for a total expenditure amount not to exceed \$480,000.00.
[SCADA System Upgrade](#)
- E. Council to consider a resolution appointing a director to the board of the North Central Texas Housing Finance Corporation.
[North Central Texas Housing Finance Corporation Director Appointment](#)
- F. Consider an Ordinance amending The Code of Ordinances by amending Chapter 5 'buildings and general building regulations', article ii 'building code', division 2 'international building code' by amending section 5-27 "amendments to building code"; by amending subsection (27), by repealing section 903.2.11.9 buildings over 6,000 sq. Ft. And replacing it with new section 903.2.11.9 "buildings over 6,000 sq. Ft."; providing for additional amendments to the international building code, 2015 edition regarding sprinkler system; providing a severability clause; providing a repealing clause; providing a savings clause; providing a

penalty for violation of this ordinance not to exceed the sum of two thousand dollars (\$2,000.00) for each offense.

[Ordinance amending Chapter 5 Article II of the Building Code](#)

- G. Consider an Ordinance amending The Code of Ordinances by amending chapter 9 'fire prevention and protection', article iv 'fire code', by amending section 9-51 "amendments", by amending subsection (43), by repealing section 903.2.11.9 'new buildings over 6,000 sq. Ft and existing buildings over 10,000 sq. Ft. And replacing it with new section 903.2.11.9 "new buildings over 6,000 sq. Ft. And existing buildings over 12,000 sq. Ft."; providing for additional amendments to the fire code, 2015 edition regarding sprinkler system; providing a severability clause; providing a repealing clause; providing a savings clause; providing a penalty for violation of this ordinance not to exceed the sum of two thousand dollars (\$2,000.00) for each offense.

[Ordinance amending Chapter 9 Article IV of the Fire Code - Pdf](#)

6. STAFF AND BOARD REPORTS

- A. Receive the Parks and Recreation Department Quarterly Report
[Parks and Recreation Department Quarterly Report](#)
- B. Council to receive an update on the FY2022 audit.
[Update on the FY2022 Audit](#)
- C. Receive the Library Quarterly Report
[Library Quarterly Report - Pdf](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Friday, September 1, 2023, by 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."