



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, August 15, 2023

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, August 15, 2023 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, August 15, 2023.
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – Tuesday, August 15, 2023
- First Name, Last Name, and Address

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

- A. Discuss the city council calendar

3. BRIEFINGS / PRESENTATIONS

- A. Discussion to create a new ordinance for adjudication of ordinance violations. 6 - 7
[Parking Compliance Official](#)
- B. Discussion on emergency purchase of an ambulance. 8 - 9
[Discussion on emergency purchase of an ambulance](#)
- C. Council to receive an update from T2 Professional Consulting regarding the executive search process. 10
[Executive Search Update from T2](#)
- D. Presentation on the Data Transfer Solution's pavement condition assessment implementation services and VUEWorks Asset Management Software 11 - 12
[Presentation on the Data Transfer Solution's Pavement Condition Index Assessment and VUEWorks Asset Management Software](#)

EXECUTIVE SESSION

- 1. City Council shall convene into closed executive session pursuant to Section 551.071, of the Texas Government Code, to seek legal advice on the requirements of the Fire Code. 13
[Executive Session](#)

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

None

- | | | |
|----|---|---------|
| A. | Proclamation recognizing the first week in September as National Payroll Week. Proclamation - Payroll Week | 14 - 15 |
| B. | Receive a Proclamation recognizing August 21, 2023, as National Fentanyl Prevention and Awareness Day Proclamation - Fentanyl Prevention and Awareness Day | 16 - 18 |
| C. | Sister City trip report presented by Rev Dr. Ginger Hertenstein Conley. Twenty people represented Duncanville on this trip to Monasterolo di Savigliano. Sister City Trip Report | 19 |

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

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| A. | A motion to extend the Board and Commissions terms that expire on August 31, 2023 to September 30, 2023. | |
| B. | Consider a Resolution approving the procurement of equipment, goods, and/or services to upgrade the Municipal technology infrastructure in an estimated expenditure amount of \$143,353.28. Resolution No. - 2023-070 - Municipal Infrastructure Upgrade and or Replacement Municipal Infrastructure Upgrade | 20 - 25 |

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| C. | Consider a Resolution approving the procurement of equipment, goods, and services to upgrade the Public Safety technology infrastructure for the Traffic division and Police department in an estimated expenditure amount of \$120,448.20. Resolution No. - 2023-069 - Public Safety Infrastructure Upgrade and/or Replacement Public Safety Infrastructure Upgrade and/or Replacement | 26 - 32 |
| D. | Consider a Resolution approving the terms and conditions of a proposal for a sanitary sewer evaluation survey of CB Sanitary Sewer Basin with Duke's Root Control through sole source justification for a total expenditure amount of \$99,900.00. Sanitary Sewer Evaluation Survey | 33 - 49 |
| E. | Consider a Resolution authorizing a two-year renewal lease agreement by and between the City of Duncanville and the leasing company for undercover uses in the estimated total expenditure amount of \$89,700.00. Lease Renewal - Police Department | 50 - 52 |
| F. | Consider a Resolution authorizing the contract to purchase Personal Protective Equipment (PPE) Turnout Gear and Fire Equipment from Casco Industries, Inc., through the Buy Board Contract #698-23 for a discounted unit price bid with an estimated expenditure amount not to exceed \$216,000.00. Contract with Casco Industries, Inc. | 53 - 172 |
| G. | Consider a Resolution awarding RFB 23-0015 Street Sweeping Services to Sweeping Corporation of America, LLC., and authorizing a contract for a one-year term with the option to renew up to four additional one-year terms; in an estimated contract expenditure amount not to exceed \$444,092.32. Street Sweeping Services | 173 - 179 |
| H. | Council to consider a resolution denying the Distribution Cost Recovery Factor and Mobile Generation Riders filing of Oncor Electric Delivery Company, LLC. Resolution is to deny the DCRF application proposed by Oncor | 180 - 184 |
| I. | Council to consider a resolution approving the assignment of private activity bond authority to the Texas Department of Housing and Community Affairs. Private Activity Bond Authority | 185 - 189 |
| J. | Consider a Resolution authorizing the purchase of twenty-five (25) bullet-resistant shields, twenty-six (26) ballistic shield lights, and twenty-five (25) breaching tools/scabbards not to exceed \$175,087.50 through the grant from the Texas Office of the Governor, Criminal Justice Division, FY23 Bullet-Resistant Shield Grant Program. FY23 Bullet-Resistant Shield Grant Program | 190 - 193 |

5. ITEMS FOR INDIVIDUAL CONSIDERATION

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| A. | Consider a resolution authorizing approval of an incentive grant by the Duncanville Community and Economic Development Corporation (DCEDC) To Creative Beauty Salon Suites, in an amount not to exceed | 194 - 232 |
|----|--|-----------|

\$5,000 for a building located at 336 E. Camp Wisdom Road, Suite A, Duncanville, Texas 75116.

[DCEDC Design Incentive Grant-Creative Beauty Salon Suites](#)

- B. Conduct a public hearing to adopt an ordinance and amend the Code of Ordinances to regulate donation boxes and establish requirements for permits allowing the placement of donation boxes on approved open spaces on private property within certain portions of the City of Duncanville, Dallas County, Texas 233 - 243

[Donation Receptacles](#)

- C. Take any necessary action as a result of the Executive Session.

6. STAFF AND BOARD REPORTS

- A. Receive the Fiscal Year 2022-2023 Third Quarter Investment Report as of June 30, 2023. 244 - 253

[Quarterly Investment Report as of June 30, 2023](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted by the following date and time: Friday, August 11, 2023, by 5:00 P.M. and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."