



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, May 16, 2023

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.

SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, May 16, 2023 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, May 16, 2023.
- Email citysecretary@duncanvilletx.gov
- Email title: Public Comment – Tuesday, May 16, 2023
- First Name, Last Name, and Address

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

- A. 2023 City Council Calendar
[2023 City Council Calendar](#)

3. BRIEFINGS / PRESENTATIONS

- A. Briefing Item - Ladd Property Update to City Council
[Briefing Item - Ladd Property Update to City Council - Pdf](#)
- B. Council to receive a briefing on possibly adopting the International Solar Energy Provisions, 2015 ed., from the International Building Code.
[Briefing on Adoption of the 2015 Solar Code - Pdf](#)

CANVASS OF ELECTION AND OATHS

- 1. Consider a Resolution Canvassing and Declaring the results of the May 6th, 2023, General Election for Councilmember At-Large and Councilmembers for Districts one (1), three (3) and five (5).
[Canvassing and Declaring the results of the May 6, 2023, General Election - Pdf](#)
- 2. Candidates receiving the majority of the votes for their respective districts will be sworn in by the City Secretary, after which each will take their seat on the dais.

RECESS FOR RECEPTION

- 1. Recognize and show appreciation to outgoing At-Large Councilmember Patrick Harvey, for his service.

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports

- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

- A. Proclamation for Emergency Medical Services Week.
[Proclamation for Emergency Medical Services Week](#)
- B. Proclamation for Asian American and Pacific Islander Heritage Month.
[Proclamation - Asian American and Pacific Islander Heritage Month](#)

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider a Resolution awarding RFB 23-0003 Swan Ridge Dr. Reconstruction and Beaver Creek and Shady Tree Place Waterline Replacement to SYBB Construction Co., Inc. through the City's competitive bid process, with an estimated expenditure amount of \$2,596,620.00.
[Swan Ridge Drive Reconstruction and Beaver Creek and Shady Tree Place Waterline Replacement](#)
- B. Consider a Resolution approving the Interlocal Agreements between the City of Desoto, Texas and the City of Duncanville, Texas to partner in the Crisis Assessment and Resource Engagement (CARE) Team to provide prevention and follow-up activities in response to individuals and their families/support systems experiencing behavioral health needs in order to lessen the frequency of crisis interventions that require Police Patrol or Fire Rescue Response, Emergency

Hospitalization, or Arrest/Incarceration. The term of the agreement shall begin on May 1, 2023, and end on April 30, 2024, unless terminated earlier under any provisions in the Interlocal Agreement. The parties may mutually agree on an extension to this agreement by written amendment and mutual approval of the parties.

[CARE Team \(Mental Health Unit\)](#)

- C. Consider a Resolution authorizing the purchase of Emergency Medical Supplies from Bound Tree Medical Products, Inc., through the City of Midlothian Contract 2020-28 for the unit price bid with an estimated total expenditure amount of \$245,000.00.

[Authorization to purchase Emergency Medical Supplies from Bound Tree Medical Products, Inc.](#)

- D. Consider a Resolution rejecting the previous bids approved by Resolution 2022-059, awarding a bid for the purchase and installation of eight HVAC units and approving the award of RFP 23-0011 to Air Kool Heating & Air, LLC for heating and air conditioning installation in the unit price bid attached hereto and incorporated herein as Exhibit "A," for an estimated expenditure not to exceed the amount of \$107,136.00 for HVAC at the municipal annex at 103 E. Wheatland Road, Duncanville, Texas.

[Heating and Air Conditioning Installation](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consider a resolution authorizing a Grant of Hotel Occupancy Tax Funds from the Fiscal Year 2022-23 Budget in an amount not to exceed \$6,400 to College Football Officiating Development, LLC (CFOD).

[HOT Grant FY23 Funding-College Football Officiating Development, LLC \(CFOD\)](#)

- B. Consider a resolution authorizing approval of an incentive grant by the Duncanville Community and Economic Development Corporation (DCEDC) to Italy Family Pharmacy Inc. not to exceed \$6,750 for a building located at 102 E. Daniieldale Road #101, Duncanville, Texas 75137.

[Signage Incentive Grant-Italy Family Pharmacy](#)

- C. Consider a resolution authorizing approval of an incentive grant by the Duncanville Community and Economic Development Corporation (DCEDC) to Jones Inck, LLC, in an amount not to exceed \$6,240.33 for a building located at 206 N. Main Street, Duncanville, Duncanville, Texas 75116.

[Signage Incentive Grant-Jones Inck LLC](#)

- D. Consider a resolution authorizing approval of an incentive grant by the Duncanville Community and Economic Development Corporation (DCEDC) TO WOW Beauty & Barber Lounge, LLC, in an amount not to exceed \$23,157 for a building located at 242 W. Wheatland Road, Duncanville, Texas 75116.

[DCEDC Design Incentive Grant-WOW Beauty & Barber Lounge, LLC](#)

- E. Consider a resolution authorizing the approval of an incentive grant agreement by the Duncanville Community and Economic Development Corporation (DCEDC) to Hav-R Charburger in an amount not to exceed

\$28,000 for a building located at 606 S. Clark Road, Duncanville, Texas 75137.

[Signage Incentive Grant-Hav-R-Charburger](#)

6. STAFF AND BOARD REPORTS

None.

EXECUTIVE SESSION

1. "City Council shall convene into closed Executive Session pursuant to Section 551.074 of the Texas Local Government Code, Personnel Matters to discuss the appointment, process, employment, evaluation, performance, reassignment, duties, discipline or dismissal of the City Manager and current Interim City Manager."

RECONVENE INTO OPEN SESSION.

1. Take any necessary action as a result of the Executive Session.

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Friday, May 12, 2023, by 6:00 P.M.** and remained posted for at least two hours after said meeting was convened.

Kristin Downs, Interim City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."