



**Duncanville City Council Meeting Agenda**  
City Council Briefing Room and City Council Chamber  
Duncanville City Hall  
203 E. Wheatland Road  
Duncanville, TX 75116  
(972) 780-5017

**Tuesday, May 2, 2023**  
6:00 P.M. - Work Session/Briefing  
7:00 P.M. - Regular Session

**or immediately following the 6:00 pm Work Session/Briefing**

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

**As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.**

***Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.***

**The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.**

**SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE**

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, May 2, 2023 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

**To view the live meeting or previous meetings click on the link below.**

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, May 2, 2023.
- Email [citysecretary@duncanvilletx.gov](mailto:citysecretary@duncanvilletx.gov)
- Email title: Public Comment – Tuesday, May 2, 2023
- First Name, Last Name, and Address

## **WORK SESSION / BRIEFING**

### **1. DISCUSS AGENDA ITEMS**

### **2. CITY COUNCIL CALENDAR**

- A. 2023 City Council Calendar  
[2023 City Council Calendar](#)

### **3. BRIEFINGS / PRESENTATIONS**

- A. Staff to present a briefing to Council regarding Bond Project status and funding shortfalls.  
[Briefing - Bond Project Funding Shortfalls](#)

## **EXECUTIVE SESSION**

- 1. City Council shall convene into closed Executive Session pursuant to Section 551.071 of the Texas Local Government Code to seek legal advice from the City Attorney regarding Article 2, Section 2.10 of the Duncanville Home Rule Charter concerning council's right to make inquiry regarding the appointments or removal of the City Manager, administrative and/or executive personnel.

[Briefing: Executive Session Pursuant to Section 551.071 Consultation with City Attorney](#)

- 2. City Council shall convene into closed Executive Session pursuant to Section 551.074 of the Texas Local Government Code, Personnel Matters to discuss the appointment, employment, evaluation, performance, reassignment, duties, discipline or dismissal of the Interim City Manager.

[Executive Session: Personnel Matters, Section 551.074](#)

- 3. Reconvene into Open Session from Executive Session 1 and Executive Session 2.

## **REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)**

CALL TO ORDER

INVOCATION - Arise Church - Pastor Chris Gutierrez

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

### **1. PROCLAMATIONS AND PRESENTATIONS**

- A. Consider a Proclamation recognizing April 30 - May 6, 2023, as National Small Business Week.  
[A Proclamation recognizing April 30 - May 6, 2023, as National Small Business Week.](#)
- B. Proclamation recognizing May 4, 2023 as National Day of Prayer in Duncanville  
[National Day of Prayer](#)

- C. Proclamation recognizing May 7 - 13, 2023, as Drinking Water Week.  
[Drinking Water Week Proclamation](#)
- D. A Proclamation recognizing May 15, 2023, as Police Memorial Day and May 14 - 20, 2023, as National Police Week.  
[Proclamation - National Police Week 2023](#)
- E. Proclamation recognizing May 21 - 27, 2023, as National Public Works Week.  
[National Public Works Week Proclamation](#)
- F. Patrick Harvey, Chairman of the Audit Committee will present the findings and recommendations of the Audit Committee at the City Council Meeting  
[Findings and Recommendations Presentation by Audit Committee Chair, Councilmember Patrick Harvey](#)

## **2. REPORTS**

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

## **3. CITIZENS' INPUT**

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

## **4. CONSENT AGENDA**

*The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.*

- A. Consider approval of draft City Council Meeting Minutes for the Regular and Special Called City Council Meetings; March 21, 2023 Regular Meeting; and March 30, 2023 Special Called Meeting.  
[Consider approval of draft City Council Meeting Minutes](#)
- B. Consider a Resolution authorizing a sole-source procurement with Texas Packer + Loader Sales, Inc. dba Texas Pack + Load for two all-terrain litter vacuums in the expenditure amount of \$138,704.00.  
[All-terrain Litter Vacuums](#)
- C. Consider approval of an Ordinance of the City of Duncanville, Texas, amending the Code of Ordinances Chapter 2 "Administration," by adding Article V "Procurement" having a procurement department for the purpose of purchase and requisition, goods, services, and other property in accordance with state law, and permitting consideration of location of bidder's principal place of business awarding competitive bids and/or procurement.  
[Ordinance: Procurement of Local Preference](#)
- D. Consider a Resolution approving the selection of professional engineering firms to provide professional engineering services to the City of Duncanville from May 2, 2023, through May 1, 2028.  
[Professional Engineering Services](#)
- E. Adoption of an ordinance regarding the request of Ali Assi, Applicant and Owner, for the approval of a Zoning Change from SF-10, Single Family Residential District to LOR, Local Office Retail District on Softwood Commercial, Lot 1, ACS 0.366, more commonly known as 1703 South Main Street, in the City of Duncanville, Dallas County, Texas.  
[Ordinance for Zoning Change at 1703 South Main Street](#)
- F. Consider a Resolution terminating Contract No. 3220116 with Brightview Landscape Services, Inc. for landscape services pursuant to Section C, Clause 21.0 of the Contract, Termination, whereby the City reserves the right to terminate the contract for convenience.  
[Brightview Landscaping Contract Termination](#)
- G. Consider a Resolution authorizing the receipt of a grant from the Edward Byrne Memorial Justice Assistance Grant Program (JAG), to provide funding for the Police Department to purchase a modular vehicle barrier system, with a total grant value of \$63,689.54.  
[JAG Grant](#)

## **5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Take any necessary action as a result of the Executive Session.
- B. Consider a resolution approving the Star Transit Interlocal Cooperative Agreement between Star Transit and the City of Duncanville, Texas.  
[Star Transit Interlocal Agreement](#)

- C. Conduct a public hearing for consideration and action regarding the request of Hani Elkady, applicant, representing CWS Real Property Holdings LLC, owner, to include a Specific Use Permit "SUP" for Auto Repair and Services, Minor (No Outside Storage) and adopt an ordinance to amend the Comprehensive Zoning Ordinance and map on Candlelight Estates 3rd Inst, Block L, PT Lot 1, ACS .422, more commonly known as 419 East Daniieldale Road, in the City of Duncanville, Dallas County, Texas.  
[SUP for Auto Repair and Services, Minor \(No Outside Storage\) at 419 East Daniieldale Road](#)
- D. Conduct a public hearing for consideration and action regarding the request of Hani Elkady, applicant, representing, CWS Real Property Holdings LLC, owner, to include a Specific Use Permit "SUP" for Auto Repair and Services, Minor (No Outside Storage) and adopt an ordinance to amend the Comprehensive Zoning Ordinance and map on Irwin Keasler Shopping Village, TRS 6 and 8, 0.7143 ACS, more commonly known as 315 West Camp Wisdom Road, in the City of Duncanville, Dallas County, Texas.  
[SUP for Auto Repair and Services, Minor \(No Outside Storage\) at 315 West Camp Wisdom Road](#)
- E. Conduct a public hearing for consideration and action regarding a request of the City of Duncanville for a text amendment to the Comprehensive Zoning Ordinance and adopt an ordinance to allow Carports by right where currently a Specific Use Permit (SUP) is required.  
[Carport Text Amendment](#)

## **6. STAFF AND BOARD REPORTS**

- A. Receive the Parks and Recreation Department Quarterly Report  
[Parks and Recreation Department Quarterly Report](#)
- B. Receive the Monthly Financial Report as of February 2023.  
[Monthly Financial Report as of February 2023](#)
- C. Receive the Library Quarterly Report  
[Library Quarterly Report](#)

## **ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website [www.duncanvilletx.gov](http://www.duncanvilletx.gov) and said Notice was posted by the following date and time: Friday, April 28, 2023, by 5:45 P.M. and remained posted for at least two hours after said meeting was convened.



**Janie Willman, City Secretary**

“Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code.”

“Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas.”